



Building Permit Application Checklist

Note: All applications must provide sufficient information to show that the proposed work will conform to the Alberta Building Code and whether or not it may affect adjacent properties.

Demolition

Do I need a permit?

The demolition of a part or entire building, requires a Building Permit. Always check with your Municipality to confirm if a Development Permit is required.

Why?

This undertaking of work is covered under the Alberta Building Code, and as with any permit, the objective is public safety and code compliance. Your permit assists to ensure various items are met to ensure your safety and that of others, is met.

What do I need to send in?

- Building Permit application stating the location of the project (civic address, legal description and/or land location) and clearly indicating the extent of work being undertaken.
- Copy of your Development Permit (if required).
- Site plan. Show the building to be demolished along with any other drawings or plans showing the demolition or deconstruction of the building.
 - **Demolition of large scale/commercial buildings may require additional documentation.
- Photos of existing building to be demolished (if available).
- Asbestos management notification

Division C 2.2.13.1(6) of the Alberta Building Code 2014 requires the owner proposing to alter or demolish a building to notify in writing, that the plans and specifications describing the asbestos management and abatement work have been submitted to Workplace Health & Safety for compliance with Occupational Health & Safety legislation and that work has been completed.

Your permit application for your demolition, will require the above noted notification in writing, prior to your permit is issued and demolition is approved to proceed. You may download and complete the Asbestos Project Notification form at:

http://employment.alberta.ca/documents/WHS/WHS-PUB_whs3910.pdf

With your permit application, you may provide the above noted form, or complete the attached form to accompany your permit application.



Asbestos Management Notification

As per ABC 2014 Division C 2.2.13.1(6), the owner proposing to alter or demolish a building shall notify in writing, that the plans and specifications describing the asbestos management and abatement work (if required), have been submitted to Workplace Health and Safety for compliance with Occupational Health and Safety legislation and that the work has been completed.

Company or Person Submitting Notification

Name:

Email:

Contact Number:

Mailing Address:

City/Town:

Postal Code:

Project Details

Has a professional been retained to complete sampling and assess the presence of asbestos? Yes No

Has it been determined that the building or any products within contain asbestos?

Yes No

If asbestos is present, have certified professionals been retained to complete or have completed required asbestos abatement in accordance with OHS and Workplace Health and Safety standards? Yes No

Have the plans and specifications describing asbestos management and abatement, if needed, been submitted to Workplace Health and Safety?

Yes No

Signature: _____ Date: _____