

## Solid Fuel Burning Appliance - Building Permit Application Checklist

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*Note: All applications must provide sufficient information to show that the proposed work will conform to the National Building Code-Alberta Edition and whether or not it may affect adjacent properties.*

### Please submit the following:

- Permit Application
  - Signature
  - Mailing Address
  - Contact Number
  - Email Address
  - Payment Method
  - Blue Sign/Fire Number, Civic Address, Legal Description and/or Land Location
  - Use of Building where unit is placed
  - Detailed Description of Work
- Development Permit *(if required by the Municipality. Check with your local jurisdiction)*
- Floor Plan / layout drawing(s) drawn to scale showing the placement of the appliance, clearances to adjacent walls, and what non-combustible material the appliance will be placed on (*such as tile, stone, concrete etcetera*).
  - must indicate location of carbon monoxide alarm
- Copy of the Manufacturer's Installation Specifications
- Reference to or photo of unit certification
- Additional Information as required

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### NOTEWORTHY ITEMS

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- ★ Includes wood or pellet burning stove or fireplace
- ★ A WETT inspection is not part of your building permit application or associated with building code requirements.
- ★ Find a certified WETT inspector in your area: <https://www.wettinc.ca/searchtips.html>
- ★ Photos may be required to be submitted during installation of the appliance.
- ★ See sample installation layout template to assist with construction detail submission.
- ★ For more information see the Safety Tip Brochures provided by the Safety Codes Council at [www.safetycodes.ab.ca/permits-inspections/safety-tips/](http://www.safetycodes.ab.ca/permits-inspections/safety-tips/)