
Gazebo - Building Permit Application Checklist

Note: All applications must provide sufficient information to show that the proposed work will conform to the Alberta Building Code and whether or not it may affect adjacent properties.

Please submit the following:

- Permit Application
 - Signature
 - Mailing Address
 - Contact Number
 - Email Address
 - Payment Method
 - Blue Sign/Fire Number, Civic Address, Legal Description and/or Land Location
 - Project Value
 - Detailed Description of Work
- Development Permit *(if required by the Municipality. Check with your local jurisdiction)*
- Site Plan showing the location of the proposed construction, property lines, dimensions, adjacent buildings and/or structures, utility locates, north arrow, etcetera
- Foundation Details
- Plan / construction details including dimensions and roof details
- Building Elevation drawings with dimensions and cross-section views (all 4 views: front, back, and sides)
 - photos are acceptable
- Additional Information as required

NOTES

- ★ A gazebo, permanent or temporary, exceeding 10m² requires a building permit.
 - This building permit requirement includes permanent structures that are covered with partial or complete side openings.
- ★ In accordance with the Permit Regulation Section 3, a permit is not required for a tent (temporary fabric covered structure) on land zoned residential and for residential / personal use.
- ★ Complete site locates prior to construction to ensure safe construction and placement of structures as various codes contain regulations pertaining to construction near or over utility services
- ★ For more information see the Safety Tip Brochures provided by the Safety Codes Council at www.safetycodes.ab.ca/permits-inspections/safety-tips/

